

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mr J Ashurst

**4 Victoria Court
Clayton Street
Skelmersdale
WN8 8JE**

Email: clerk@wrightington-pc.gov.uk

16th September 2026

Dear Sir/Madam

You are summoned to attend the **Meeting of the Parish Council** to be held on Monday 21st September 2026 at Appley Bridge Village Hall at 7.30 pm.

Yours faithfully

J Ashurst

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

PLEASE SEE THE MEETING PROTOCOLS AT THE END OF THIS AGENDA. SPECIFICALLY, IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT WOULD INFORM THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING .

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: clerk@wrightington-pc.gov.uk

1. APOLOGIES

2. DECLARATIONS OF INTEREST – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. MINUTES –To accept the Minutes of the Meeting of the Parish Council of the Parish of Wrightington held on Monday 17th August 2026

4. PLANNING To consider the following applications

1. LCC/2026/0003 Scoping Opinion Request, East Quarry, Appley Lane North
2. 2026/0701/FUL 203 Mossy Lea Road Wrightington Variation of Condition 2 of planning permission 2026/0106/FUL
3. 2026/0530/PNR Decision PDR Prior Approval NOT required
4. 2026/0722/FUL Extension at Wrightington Hospital
5. 2026/0553 FUL First Floor Extension Dawber Delph Farm Decision Permission Granted
6. Late Applications

5. REPORT FROM MEETING WITH LALC Chief Officer Debra Platt. To accept the report of the Meeting held on 2/9/2026

6. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to and noted by, the Council – no decision required: REPORT 1 – page 3.

Items requiring discussion, observations or action by the Council:

- a) Email dated 25/08/2026 from Brity First Aid requesting a poster indicating the location of Defibrillators in the Parish be put on Notice Boards and website
- b) E mail dated 1/9/2026 from N.W.A.S.N.H.S's Peter Bond regarding the Defibrillators at The Boathouse and Sharrocks

- c) E mail with attachments from LALC dated 10/9/2026 regarding Consultation on Future Legal Structure of LALC
 - d) Late items received which may require discussion/action/observations
7. **DEFIBRILLATORS** To review the condition of the Defibrillators in the Parish in the light of the e mail from Peter Bond dated 1 Sept. 2026 (previously circulated to Councillors).
8. **Village Halls**
- Both** To review the Management of the Village Halls following the Advice from LALC
- Appley Bridge :**
- **Car Park** Update.
 - **Refurbishment of Wooden Floor** To review the quotation procedure following advice from LALC
 - **Cellar and Meters** To review following update by Clerk.
 - **Repair and Refurbishment entrance porch** To review the quotation procedure following advice from LALC
- Mossy Lea :**
- **Repair of the Projector and screen** Quotes awaited
 - **Sound Proofing** --- Quotes awaited
9. **POLICIES AND PROCEDURES** to review, amend and adopt the following:-
- Co- option Policy**
 - Complaints procedure**
10. **ACCOUNTS / FINANCE**
- To receive and approve **the Receipts and Payments for Approval for Aug./Sept. 2026**
 - **Bank Reconciliation .**
- To accept the Bank Reconciliation and Monthly Income and Expenditure Report as at 31/08/26 .
11. **CLERK'S RESIGNATION** -----To accept one month's Notice of the Clerk's resignation from office from 1st October 2026 and to consider the procedure for a replacement
12. **DATE AND VENUE OF NEXT MEETING** Monday 19th October 2026 at 7.30pm
At Mossy Lea Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) E mail dated 9/9/2026 from Wigan Borough's Peter Hart regarding formal consultation on the Wigan Borough Local Plan.
- b) E mail dated 9/9/2026 from LALC regarding a Consultation opportunity and Free Training Opportunities
- c) E mail dated 24/8/2026 from NALC regarding the 2026-27 National Salary Awards for Clerks and other Employees employed in accordance with the Model Contract of Employment
- d) E mail dated 20/08/2026 from LALC Training regarding FREE Learn and Share Sessions for Clerks, Chairs and Councillors.
- e) E mail dated 18/8/2026 from West Lancs Tom Lynan regarding Parish and Town Council Election Cycles and LGR
- f) To receive any Late Correspondence not requiring a decision

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.